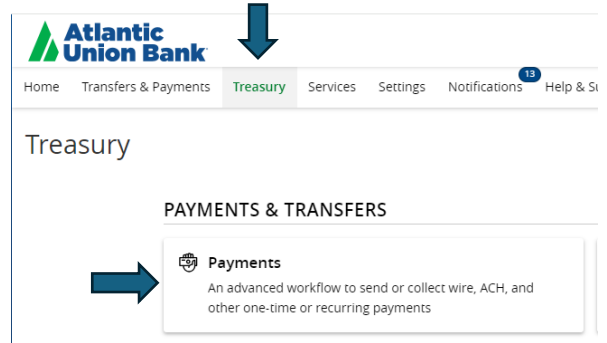
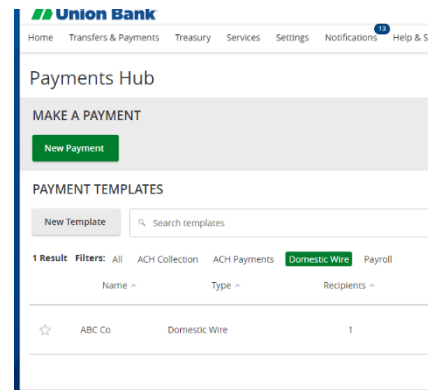


How do I send a Wire Payment?

1. Click Treasury – Click Payments



2. Choose New Payment, New Template or existing template.



New Payment

1. Choose type of Wire

Payments Hub

MAKE A PAYMENT

New Payment

ACH Wire
ACH Collection Domestic Wire
ACH Payments International Wire
Payroll

2. Enter Subsidiary, Account and Process Date

A screenshot of the "Domestic Wire" form. The page title is "Domestic Wire" with a "Change Type" link. The form is divided into sections. The "Origination Details" section has a "From Subsidiary" field with a checkbox "Use same Subsidiary for all wires" (checked) and a text input "TEST SAM P TEST *****3989". The "Account" section has a checkbox "Use same Account for all wires" (checked) and a text input "Payroll XXX107" with a value "\$21.10". The "Process Date" section has a checkbox "Use same Date for all wires" (checked) and a text input field. The "Recurrence" section has a dropdown menu set to "None". At the bottom, there is a "Wires (1)" section with a search bar "Find recipients in payment".

3. Add Recipient from Recipient list or Add new recipient. Add amount and Draft or Approve.

New Template

1. Choose type of wire.

Payments Hub

MAKE A PAYMENT

New Payment

PAYMENT TEMPLATES

New Template

Search templates

- ACH
- ACH Collection
- ACH Payments
- Payroll
- Wire
- Domestic Wire
- International Wire

2. Name template and add Subsidiary, Account and Recipient(s). Save.

Existing template

1. Click elipses on template – Click pay.

MAKE A PAYMENT					
New Payment					
PAYMENT TEMPLATES					
New Template Search templates					
6 Results Filters: All ACH Collection ACH Payments Domestic Wire Payroll					
Name	Type	Recipients	Last Paid Date	Last Paid Amount	Actions
☆ ABC Co	Domestic Wire	1			⋮
☆ Same Day TC 13 Day4	ACH Collection (PPD)	1			Pay
☆ Same Day TCS Test	Payroll (PPD)	1			Edit
					Copy
					Delete

2. Enter Process Date, amount and Draft or Approve.

The screenshot shows a web form titled "ABC Co (Domestic Wire)" with an "Edit Template" link in the top right. The form is divided into two main sections: "Origination Details" and "Wire Details".

Origination Details:

- From Subsidiary:** A text input field.
- Account:** A dropdown menu showing "Payroll" and "000107".
- Process Date:** A date input field with a calendar icon.
- Recurrence:** A dropdown menu showing "None". A blue arrow points to this field.
- Amount:** A text input field showing "\$21.10".

Wire Details:

- Recipient/Account:** A dropdown menu showing "Checking" and "123456789".
- Amount:** A text input field showing "\$ 0.00".

OPTIONAL WIRE INFORMATION: A section with a downward arrow icon.

At the bottom right of the form, there are three buttons: "Cancel", "Draft", and "Approve". A blue arrow points to the "Approve" button.

All approvals require a token code approval .

The screenshot shows a modal dialog box titled "Secure Access Token Required" with a close button (X) in the top right corner. The dialog contains the following elements:

- An information icon (i) in a blue circle.
- The title "Secure Access Token Required".
- A message: "A secure access code is required to authorize this transaction. Please enter it below."
- A label "Enter token" above a text input field.
- Two buttons at the bottom: "Cancel" and "Verify".